**SAMPLE Academic Review Schedule**

**AC ASSISTANT RANK FACULTY**

**Name:** Jane Doe, MD Track: \_\_\_\_\_\_\_\_\_

**Official Title:** Assistant Professor of Clinical Medicine **Start date**: 7/1/21

AC faculty at the Assistant rank are reappointed every three years and at the Associate or full Professor rank, they are reappointed every five years. Faculty on the AC track are not required to be promoted to the rank of Associate Professor, and thus do not have a probationary period, nor a mandatory review year. Although not required, faculty on the AC track can and often are proposed for promotion to Associate Professor after two successful reappointments and when criteria has been met.

**Academic Review Schedule**

You will partner with your department Faculty Coordinator to review, draft & compile the required documents for each of your academic reviews. You must maintain your CV, grants and teaching records.

***Academic Clinicians at the Assistant Professor rank may serve without limit of time through successive, successful three-year reappointments.***

***Your initial review schedule is:***

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| --- | --- | --- |
|  | Effective Date | Department Review |
| First reappointment  | 7/1/2024 **\*** | Fall 2023 |
| Second reappointment  | 7/1/2027 **\*** | Fall 2026 |
| Promotion | There is no requirement for promotion on the AC track. Generally, AC faculty can be reviewed for promotion to Associate Professor after two successful reappointments.  |

***\**** *All reappointments and promotions are* *subject to approval by your Department Chair, Department COAP, PSOM COAP, Dean, and the University Provost.*